



Job Title: Associate Therapist

Location: Eugene/Albany/Salem/Springfield

Job Type: Full-time

Reports To: Clinical Director

Job Summary:

The Associate Therapist role provides mental and emotional health services to individuals, couples, and families in an outpatient setting. In this role, you will diagnose and treat a variety of cognitive, emotional, and behavioral disorders using psychotherapeutic and family systems approaches. You will deliver therapy and counseling services aimed at treating mental health issues within the context of individual well-being or family dynamics.

Key Responsibilities:

- Provide clinical counseling services to patients of Northlight Counseling, as scheduled and in alignment with company policies.
- Ensure regular and reliable attendance, with timely arrival for all scheduled appointments and duties.
- Maintain active licensure and comply with all applicable laws, regulations, and ethical standards in the provision of services.
- Respond to client service requests or calls within 24 hours via phone, voicemail, in-person, or through the Northlight Counseling website, and provide appropriate follow-up care.
- Communicate with clients' treatment teams (e.g., primary care providers, psychiatrists, schools) as necessary to coordinate care.
- Complete and maintain thorough and accurate written records for each patient, including intake notes, progress notes, treatment plans, termination notes, contract notes, and any other required documentation.
- Attend and participate in mandatory staff meetings, training, and other professional development activities as directed.
- Conduct counseling services in a professional, respectful, and cooperative manner to foster a positive working environment and enhance the reputation of Northlight Counseling.

- Collaborate effectively with coworkers and other healthcare professionals to provide comprehensive care.
 - This is not an all-inclusive list of this job's responsibilities. The incumbent may be required to perform other related duties and participate in special projects as assigned.

Qualifications:

- **Education:** Master's degree in Counseling, Marriage and Family Therapy, Social Work or a related field (required).
- **Experience:**
 - Experience in providing individual, child, family, or couples therapy (case management experience is not required).
- **Licensure/Certification:** Registered Associate status in the State of Oregon (Professional Counselor Associate, Marriage and Family Therapist Associate, or CSWA) with no restrictions.
- **Skills:**
 - Excellent written and oral communication skills.
 - Ability to effectively work with standard office programs, including Google Workspace.
 - Experience working with an EHR.
 - Willingness to learn new skills and take on new responsibilities.
 - Ability to work well in a team setting, as well as independently; be flexible, and adapt well to different dynamics in a fast-paced work environment.

Working Conditions:

- This is a full-time position. Monday through Friday, work hours are negotiable within reason.
- May travel to different locations minimally (Locations: Eugene, Springfield, Albany, Salem)